

Help from Temple College

Students,

The writing center and math lab are available to assist you online. Please see the department contact information below.

Writing Center –

Please email your assignments to the Writing Center at writingcenter@templejc.edu . The Writing Center staff will review your written assignment and provide assistance via email.

Math Lab –

Math tutoring will be offering half hour sessions: (see below on how to register)

1. Monday-Thursday: 9:00 a.m. to 8:00 p.m.
Friday: 9:00 a.m. to 1:00 p.m.
Sunday: 1:00 p.m. to 5:00 p.m.
 - a. Each session will 30-minutes or less
 - i. Sessions start at top or bottom of the hour (ex. 1:00 p.m. or 1:30 p.m. We cannot start a session at 1:15 p.m. or 1:45 p.m.)
 - ii. If you wanted to start at 1:15 p.m. then you will only have 15 minutes for tutoring
 - b. Max of 2 sessions per student per week(This is subject to change based on the number request received for tutoring)
2. How to schedule a meeting
 - a. Email Adam McDonald at mcdonalds538@templejc.edu. Include
 - i. your name
 - ii. school email address (This is what you should use for zoom)
 - iii. time you are available
 - iv. All appointments must be made 24 hours ahead of time, as this gives us enough time to receive your email, set you up with a tutor, and schedule your appointment.
 - b. Adam will assign a tutor to you and the tutor will send you an email with:
 - i. a meeting ID
 - ii. time of your appointment

Be patient for this email as it may not be sent until the day of your appointment.

3. Make sure you have your questions ready.
 - a. 30 minutes goes by fast
 - b. This is not like the math lab where you can chill in the lab and ask a question when one arises.

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For any questions contact Adam McDonald at mcdonalds538@templejc.edu.

Registering for Zoom

1. To register for a zoom account go to zoom.us and click on **sign up! It's free.**
2. Enter Temple College email account and follow instructions
3. Go to your TC email account and click on the link to activate your account
4. Enter name and create password into zoom
5. Now you are registered for zoom!
6. If you have scheduled a specific time to be tutored, then a tutor should send you an email with a meeting ID and meeting time.
7. Write down or copy this meeting ID and sign into your zoom account
8. To join the meeting, click on the join a meeting link.
9. Enter or paste the meeting ID the tutor emailed you in step 6
10. From here you should be able to see and or hear your tutor and they will instruct you on how to share your screen. If you cannot see or hear your tutor, then make sure you allow zoom access to your camera and/or microphone. You may need to click on the video or microphone on the bottom left corner to allow this.

Zoom tutorial: https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials?_ga=2.29424953.707449593.1584366219-1395222835.1584366219